



Sunnyvale

## Council Sponsored Study Issue Form

The study issues process provides a method for identifying, prioritizing and analyzing policy issues in an efficient and effective way. It provides a structured approach for addressing the large number of policy issues that are raised and considered by Council for study each year.

A Council sponsored study issue must receive the support of at least two councilmembers in order for staff to prepare a study issue paper, and for the issue to be considered at the Council Study Issues Workshop.

The Study Issues Form is designed to provide Council with a way to articulate the intention of the study issue beyond the details provided during the formal action to sponsor the study.

*Council is encouraged to return the completed form to the City Manager within one week of official sponsorship.*

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**Date Submitted to City Manager:**

**Council Sponsor:**

**Study Issue Working Title:**

1. What are the key elements of the issue? What precipitated this study?