



TREE REMOVAL

The following are submittal requirements for an application for a Tree Removal Permit. A submittal missing any of the checked items will not be accepted. Application materials must be digitally submitted online - <https://www.sunnyvale.ca.gov/business-and-development/planning-and-building/permit-center>.

Date: _____

Staff Contact: _____

Project Number: _____

PROPERTY/APPLICANT INFORMATION

Contact Person: _____

Phone: _____

Site Address: _____

APN: _____

Zoning: _____ Combining District: _____

Lot Size: _____

SUBMITTAL MATERIALS

- ☐ [Owner Certification](#)
- ☐ Information filled out below.
- ☐ Fee (non-refundable): _____

REQUIRED INFORMATION

Number of trees to be removed: _____

Location of tree(s) on property (attach a site plan if needed):

Type and size of tree(s):

Reason for removal (attach additional pages if needed):

NOTE: In order to process a Tree Removal Permit application, the City Arborist and Planning staff must enter your property to inspect the tree(s). By applying for a Tree Removal Permit, you are consenting to an on-site inspection. If you would like to be notified prior to inspection or would like to be present, please check the box below. Be advised that this request is likely to delay the processing time of your application.

- ☐ Check box to be notified prior to inspection

PG&E Representative Signature: The signature below acts as verification that PG&E has notified the home owner that a tree within a PG&E easement will be removed.

One-Stop Permit Center at City Hall, 456 W. Olive Ave., 408-730-7444
Building and Planning hours are 8 a.m. - 12:30 p.m. and 1 - 5 p.m.
Sunnyvale.ca.gov