## 2023 Annual Work Plan Board of Library Trustees

MEETING DATE	AGENDA ITEM/ISSUE
January 9 virtual Special Meeting	Rank Study Issues by January 31
February 6	Silicon Valley Reads
	Sustainability Initiatives
March 6	Friends of the Sunnyvale Public Library Update
April 3	National Library Week
	Early Learning Initiatives
May 11 Special Meeting	Review Recommended FY 2023/24 Budget
June 5	Recognition of Service
	Review Data Maps of Library Use
July 6	Selection of Chair and Vice Chair
Special Meeting	<ul> <li>Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>
	Equity, Access, and Inclusion Initiatives
August 7	<ul> <li>Patron Satisfaction &amp; Non-User Surveys</li> </ul>
September 7	Preliminary Discussion of 2024 Master Work Plan
Special Meeting	Library Collections Overview
October 2	Final month to Propose Study Issues
	Approve 2024 Master Work Plan
	Branch Library Update
November 6	Annual Library Statistics and Trends
December 4	Final month to Approve 2024 Master Work Plan
	<ul> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>

## Additional items yet to be scheduled:

- Department Strategic Plan
- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council